MEMORANDUM OF AGREEMENT (MOA)

KNOW ALL MEN BY THESE PRESENTS:

This MEMORANDUM OF AGREEMENT (MOA) is made and entered into by and among:

The PHILIPPINE CENTER FOR ECONOMIC DEVELOPMENT, a government owned and controlled corporation at UP Diliman, Quezon City established by Presidential Decree No. 453 (May 13, 1974), represented herein by its Executive Director, DR. RAMON L. CLARETE, hereinafter referred to as “PCED”;

-and-

The DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT, a national government agency with principal office address at Batasan Complex, Constitution Hills, Quezon City represented herein by its Secretary, HON. CORAZON JULIANO SOLIMAN, hereinafter referred to as “DSWD”;

WITNESSETH: That-

WHEREAS, the DSWD is implementing the Pantawid Pamilyang Pilipino Program (Pantawid Pamilya) to break the inter-generational cycle of poverty by fostering change in the behavior of the poorest of the poor, through conditional cash transfers;

WHEREAS, the DSWD needs to monitor the implementation of Pantawid Pamilya and assess its short- and long-term impacts;

WHEREAS, the PCED is mandated, among other things, to conduct extension services to government agencies;

WHEREAS, the PCED has the capacity to conduct impact evaluation of social protection programs, through the UP School of Economics faculty and students;

NOW, THEREFORE, the DSWD and the PCED have agreed to the following:

ARTICLE I
PURPOSE

The purpose of this MOA is to provide a framework for knowledge exchange relating to the Pantawid Pamilya, including the sharing of data and research, between the DSWD and the PCED.
ARTICLE II
AREAS OF COOPERATION

The major activities shall include, but not limited to, the following:

1. The conduct of Pantawid Pamilya-related research by the PCED, including the analysis of the impact, outcomes, and implementation of the Pantawid Pamilya;

2. The accessing of the Pantawid Pamilya database (in electronic format) by the PCED, including the documentation related to the creation of the database, for purposes of Pantawid Pamilya-related research;

3. Reporting of relevant research results by the PCED to the DSWD, including the annual compilation of policy notes to be generated by the users of the data; and

4. Consultative meetings between the DSWD and PCED for purposes of Pantawid Pamilya-related research.

ARTICLE III
ROLES AND RESPONSIBILITIES OF THE PARTIES REGARDING STUDIES USING Pantawid Pamilya DATA

Section 1. The DSWD shall:

A. Before the Conduct of the Study:
   1. Provide the PCED with the approved list of the variables in the database that will be available for access, in accordance with the data sharing protocol of Pantawid Pamilya.
   2. Furnish the PCED with a list of the priority topics for research.
   3. Give the PCED access to other previous studies on Pantawid Pamilya as reference.

B. During the Conduct of the Study:
   1. Provide pertinent secondary data to PCED after submission of research proposals.
   2. Aid the PCED in gathering additional primary data, when necessary.
   3. Endorse the PCED to proper centers, institutions, etc., when necessary.
   4. Facilitate approval of the accessing of variables excluded in the approved list, when necessary.

C. After the Conduct of the Study:
   1. Acknowledge the PCED in any reproduction of their submitted research manuscripts.
   2. Provide written notice to PCED whenever an excerpt or the entirety of the research manuscripts will be used for any purpose other than policy recommendation.
2. Provide the DSWD with a list of the names approved professors/students that will be given access to the secondary data from the database, at least ten working days prior to the request of data.

3. Submit to the DSWD PCED-approved research proposals for each research topic at least ten working days prior to the date when data is needed, including the following information:
   a. List of secondary data needed
   b. Letter of request for assistance to gather additional primary data, when necessary
   c. Copy of research instrument, when necessary

B. During the Conduct of the Study:
1. Submit to the DSWD revised research proposals, when necessary.
2. Write a Letter of Request to the DSWD whenever access is needed for variables excluded in the approved list.
3. Seek assistance and approval from the DSWD before doing any of, but not limited to, the following:
   a. Going to DSWD regional offices, centers, institutions, etc.
   b. Interviewing any DSWD officials, employees, beneficiaries, etc.
   c. Borrowing/Reproducing any documents or materials produced by the DSWD
4. Respect the human and constitutional rights of all the respondents involved, especially the beneficiaries.
5. Observe proper decorum and comply with the policies of the DSWD offices, centers, institutions, etc. where the study is being conducted.
6. Take full responsibility of all actions during the conduct of study, especially when prior approval was not sought.
7. Inform the DSWD if a particular research topic has been dismissed.
8. Maintain the confidentiality of the database and avoid sharing the database to professors/students who are not part of the research topic.

C. After the Conduct of the Study:
1. Withhold publishing the real names of the respondents without their written consent.
2. Provision of the following disclaimer (or any statement of the same intention) whenever results of the study will be disclosed or published publicly:
   "The views contained herein are the author's view and based on their independent study of the facts and data and in no way reflects that of the DSWD."
3. Attribute appropriate credit to the DSWD as the source of data if written documents, audio visual or oral presentations are produced.
4. Submit a copy of the thesis/research manuscript or terminal report with all of, but not limited to, the following information:
c. Recommendations
5. Permit the **DSWD** to contact the researchers for clarification/questions on the research projects.

**Section 4.** The **DSWD** and **PCED** shall:

**A. Before the Conduct of the Study:**
1. Assign a focal that will be assigned for all concerns on this partnership.

**B. During the Conduct of the Study:**
1. Facilitate the research.
2. Maintain mutual open communication.

**C. After the Conduct of the Study:**
1. Discuss the results and recommendations from the research projects.
2. Present the results of the researches to the academe and the public.

**ARTICLE IV**
**IMPLEMENTATION OF THE MOA**

**Section 1.** The **DSWD** and the **PCED** shall make the necessary arrangements to ensure satisfactory implementation of the activities identified in this MOA. The parties agree to communicate systematically to exchange views and report accomplishments and resolve policy issues.

**Section 2.** Accordingly, the **DSWD** and the **PCED** have agreed to work out an implementation plan which will define the exact procedures to be followed along with their expected outcomes and which shall be reviewed and renewed at regular intervals.

**Section 3.** This MOA shall take effect immediately upon execution by the parties, and shall remain in full force and effect unless sooner terminated in writing for any reason at the instance of any party hereto, which termination shall effect after thirty (30) days from actual receipt of such written notice by the other party. Any amendment of the provisions of this MOA should be upon mutual written consent of both parties.

**Section 4.** Should any of the parties breach any of the stipulation in this MOA, the other party may immediately pre-terminate this Agreement upon serving written notice to the one party, without prejudice to other relief to which the aggrieved party may be entitled for such breach.

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IN WITNESS WHEREOF, the herein parties have hereunto set their hands this ___ day of ___ 2013, at Quezon City, Philippines.

PHILIPPINE CENTER FOR ECONOMIC DEVELOPMENT

DR. RAMON L. CLARETE
Executive Director

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

HON. CORAZON JULIANO SOLIMAN
Secretary

Signed in the presence of:

DR. MAJA-LEAH V. RAVAGO
Research Director
University of the Philippines
School of Economics

RODORA T. BABARAN
Project Manager
National Project Management Office
ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
CITY OF QUEZON

BEFORE ME, a Notary Public for and in the above jurisdiction this ___ day of ____ 2013, parties personally appeared:

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<th>NAME</th>
<th>RES CERT. NO.</th>
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<tbody>
<tr>
<td>RAMON L. CLARETE</td>
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<td>MAJAH-LEAH V. RAVAGO</td>
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<td>RODORA T. BABARAN</td>
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<td>CORAZON JULIANO SOLIMAN</td>
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known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free act and voluntary deed and that of the government agencies they respectively represent.

This instrument consisting of six (6) pages, including this page on which this Acknowledgement is written has been signed by the parties and their instrumental witnesses and refers to a Memorandum bears of Agreement.

WITNESS MY HAND AND SEAL, on the date, year and place first above written.

ATTY. NESTOR C. FERNANDEZ
NOTARY PUBLIC